

BY-LAWS
of
THE OHIO CORPORATION OF DANCE CLUBS, INC.

ARTICLE I
NAME

The name of this organization shall be The Ohio State Corporation of Square and Round Dance Clubs, DBA The Ohio Corporation of Dance Clubs, Inc.

ARTICLE II
PURPOSE

The purpose of the organization shall be to form a non-profit, incorporated association with the objectives

1. To encourage a high standard of dancing within the square dancing activity, including round dancing, contra dancing, clogging, etc.
2. To foster an exchange of ideas and to stimulate activities and coordination among area associations and Buckeye Round Dance Council.
 - a. The exchange of ideas is to be in the form of a Mini-Legacy to be held several months prior to the national Legacy meeting. Policies for conducting a Mini-Legacy will be set forth by the initial attendees or delegates.
3. To develop and carry out a public relations program.
4. To promote and assist in one yearly Buckeye Dance Convention.
5. To refrain from use of alcoholic beverages before and during the scheduled hours of all club-sponsored dances, area festivals, and the state convention.
6. To adhere to the "Ten Commandments of Square Dancing."

ARTICLE III
MEMBERSHIP

1. Membership in the organization shall be composed of qualified area associations throughout the state.
 - a. One (1) round dance council or association composed of Ohio round dance leaders may also be entitled to membership
 - b. Applications for membership shall be submitted to the membership committee for approval and shall be accepted by a majority vote of the voting members.
2. Membership dues, as determined by the Board of Trustees, are due each year by the time of the annual meeting in May, or upon joining the Corporation.
 - a. The dues structure and amount will be determined at the summer meeting; changes will take effect at the next annual meeting.
3. All member associations shall enjoy equal privileges and responsibilities of the Corporation.
4. At no time shall the Corporation seek to control or dictate the activities of area associations or clubs within the area associations or Buckeye Round Dance Council.

5. The executive secretary of Ohio Mini-Legacy shall be a non-voting member of this corporation.

ARTICLE IV MANAGEMENT

1. Management of the Corporation shall be vested in a board of trustees composed of two (2) delegates selected by each area association belonging to the Corporation and Buckeye Round Dance Council, the current state convention chairman, and the immediate past Corporation president or his/her designated replacement, ARTICLE VIII, #6.
2. Delegates shall be elected or appointed by the area associations and the Buckeye Round Dance Council three (3) months prior to the annual meeting of the Corporation, their terms to be two (2) years. When a new area association joins the Corporation, it will be represented by two (2) delegates, one to be elected or appointed for a period of one (1) year, the other for a period of two (2) years. At the expiration of the one-year term, all delegates will serve for two years. All new delegates will be seated at the close of the annual meeting.
3. No business of the Corporation shall be transacted without a quorum being present. (A quorum being a majority of the delegate of member associations.)
4. **People that are not delegates may be ask to serve the corporation. They may serve in any capacity that does not require them to be a delegate.**

ARTICLE V OFFICERS

1. The officers of the Corporation shall be a president, a vice president, a recording secretary, a corresponding secretary, and a treasurer.
2. Officers shall be elected at the annual meeting from the delegates of the member associations and shall serve for one (1) year or until their successors are duly elected.
3. Officers shall deliver all material pertaining to the offices to their successors.
4. The officers of the Corporation shall constitute the executive committee.

ARTICLE VI MONIES

1. The funds of the corporation shall be deposited in the name of The Ohio Corporation of Dance Clubs, Inc.
2. Monies shall be disbursed as approved by the voting membership over the signature of the treasurer or president.

ARTICLE VII MEETINGS

1. Regular business meetings of the Corporation shall be held quarterly. The time and place of the meeting is to be designated at least thirty (30) days prior to the meeting date.
2. The annual meeting of the Corporation shall be held at the time and place of the annual state convention.
3. If no Ohio State Dance Convention is held, the annual meeting shall be held in May at a time and place designated by the Corporation President.
4. Special meetings may be called by the president or at the request of five (5) delegates upon written notice two (2) weeks in advance of the meeting date. The purpose of the meeting shall be stated in such notice and no other business may be transacted.

ARTICLE VIII COMMITTEES

1. Executive Committee
 - a. This committee shall consist of the officers of the Corporation and may make only emergency decisions between regular meetings.
 - b. It shall have the power of the Corporation, except to reverse any action of the Corporation or approve any expenditure.
2. Public Relations Committee
 - a. This committee shall consider and arrange for all publicity for the Corporation, using all local, state, and national media at the disposal of the Corporation.
3. Convention Committee
 - a. The board of trustees, as defined by Article IV, shall constitute this committee and shall award the convention to a bidding area at the annual meeting. Said board of trustees may also revoke permission for an area to hold a state convention.
 - b. The schedule of conventions cannot exceed in number of years the total of member area federations (currently 9) of the Corporation. All bids are to be submitted in writing to the Corresponding Secretary by the area seeking the convention no later than the second meeting after the most recent state convention (November meeting), after which they will be acted upon at the third meeting (February).
 - c. If more than one (1) bid is submitted for the same year, the area having the lease recent state convention shall be given preference.
 - d. If no bids are submitted, the president shall appoint a committee of three (3) delegates to seek an area bid. The committee shall make its report at the annual meeting.
 - e. Advertising of a convention may not be more than one (1) year prior to the convention date.
 - f. Should an area having an approved convention date wish to trade dates with another area having an approved date, they must get an approval in writing from the other area and submit this approval to the Corresponding Secretary at least one (1) full year prior to either date involved.
 - g. State conventions must be scheduled the first weekend in the month of May. (Friday

of that week must be the first Friday of May.) If a change becomes necessary the change must be submitted in writing and approved unanimously by the members of the board of trustees present.

- h. A state convention committee should be answerable to its own federation/council but is ultimately answerable to the Corporation with written reports and statistics.
 - i. The dress code for state conventions is as follows. Suitable dance attire is required at ALL state square dance activities. Women who dance the man's part may wear slacks.
 - j. A surcharge, per paid registration, shall be paid by the convention committee to the Ohio Corporation as a means of financing the Corporation. The amount of the surcharge shall be set by the Board of Trustees at the summer meeting, to be effective two years thereafter.
4. Membership Committee
- a. The committee shall consider all applications for membership and shall recommend applicants deemed acceptable.
 - b. It shall acquaint area associations with the purpose of the Corporation and invite them into the membership. In case of individual clubs, this committee shall notify their area associations in order that they may affiliate in their areas.
 - c. In so far as possible, this committee shall keep a directory of clubs through area associations.
5. Finance Committee
- a. This committee shall assist and advise the treasurer relative to financial matters. The treasurer shall be the chairman of this committee.
6. Nominating Committee
- a. The immediate past president of the Corporation shall be chairman of this committee. In the absence of an immediate past president, the chairman shall be designated under the following priorities. Current members of the executive committee are excluded.
 - 1. Priority #1 – immediate past vice president
 - 2. Priority #2 – immediate past recording secretary
 - 3. Priority #3 – immediate past corresponding secretary
 - 4. Priority #4 – immediate past treasurer
7. Historian Committee
- a. This committee shall be appointed to keep the history of the Corporation to date.

ARTICLE IX AMENDMENTS

These by-laws may be amended by presenting the proposed changes at any regular meeting. Such proposed changes shall be read and held over until the next regular meeting at which time they shall be called up for vote. If the Corporation, by a two-thirds (2/3) vote of the delegates present adopt same, said charges will take effect at the time set forth therein.

ARTICLE X
PARLIMENTARY AUTHORITY

When the by-laws are silent, *Robert's Rules of Order* shall govern all proceedings of the Corporation.

ARTICLE XI
DUTIES OF THE OFFICERS

1. President

- a) Preside at all meetings of the State Corp.
- b) Appoint committee chairpersons.
- c) Sign or authorize the signing of all correspondence.
- d) The president is an authorized alternate signer on checks

2. Vice President

- a) Perform the duties of the president, if absent, and act as an interim president in the event that the office is vacated.
- b) The vice president will be responsible for getting the banner to all State Corp. meetings, state and national conventions.

3. Recording Secretary

- a) Record, read, and post minutes of all general State Corp. meetings.
- b) Prepare and distribute meeting minutes within 30 days following a meeting.
- c) Maintain the bylaws and standing rules.

4. Corresponding Secretary

- a) Prepare State Corp. correspondence.
- b) Maintain list of officers and delegates.
- c) Distribute the list of officers and delegates to all delegates.

5. Treasurer

- a) Receive, deposit, and disburse all funds.
- b) Maintain accurate records.
- c) Prepare a financial statement for presentation at each general State Corp. meeting.
- d) Present the books for an audit at the end of each year.
- e) The treasurer will prepare a summary of the year-to-date activity and present it at each general meeting.
- f) The treasurer is the authorized primary signer of checks.
- g) The treasurer is responsible for the filing of all government paperwork.

6.Immediate Past President

- a) Act as an advisor to the current officers.
- b) The Past President will be the Nominations Chairman for future slates of officers.

Revisions:

Additions are in **bold** and deletions are ~~stricken out~~.

May 4, 2013
August 7, 2011
February 6, 2011
November 7, 2010
February 2, 2009
November 4, 1990